



Policy: CNBP Associate Investigators

OVERVIEW

The purpose of this policy is to guide the management of the roster of CNBP Associate Investigators (AIs). Specifically, this policy will guide the assessment and appointment of these new positions, and outline the associated steps that need to be taken to ratify such additions. Additionally, this policy provides guidance of the assessment and removal of such positions from the CNBP.

SCOPE AND APPLICATION

This policy applies to the assessment of addition and removal of CNBP AIs.

POLICY PRINCIPLES: Criteria for a new AI

- 1. A significant track record relative to opportunity in a field of research that will complement the Centre objectives and add to the capacity of the existing network of AIs. This includes ECRs and mid-career researchers, as well as established research leaders (relative to opportunity).*
- 2. AIs are to bring specialised research expertise to the Centre that enhances the expertise of the Centre Researchers.*
- 3. Existing links between each of these individuals and at least one of the Senior Centre Researchers is required.*

APPLICATION PROCEDURES

- 1. Submissions for a new AI may be made at any time to the Director, with prior consultation with other senior investigators and the COO encouraged.*
- 2. Applications should contain:*
 - a. an up to date CV of the applicant including a detailed description of the recent (5 years) research performance of the applicant, including publications, grant successes, commercialisation activities and evidence of collaborative interdisciplinary research.*
 - b. A summary of existing engagement with CNBP and clarifications of plans and intentions for continued engagement*
- 3. Completed application forms should be submitted by email to the COO*
- 4. All requested attachments described on the application form must be provided for the application to be assessed.*

ASSESSMENT PROCEDURE

Director will review individual cases based on the criteria outlined in the Policy Principles “Criteria for New AI” as outlined above.



AI Opportunities

AIs will receive invitation to attend and/or apply to attend to CNBP workshops and the Annual Conference (previously known as the Annual Retreat)

AIs are eligible to apply for CNBP funding to attend CNBP events. Applications for support should be sent to Administrator (when based at a CNBP node) or Chief Operating Officer (when not based at a CNBP node)

AIs are eligible to apply for AI project funding (subject to availability) for projects that are consistent with CNBP mission. Applications for support should be sent to the Node Administrator (when based at a CNBP node) or Chief Operating Officer (when not based at a CNBP node)

AIs receiving CNBP funding and/or other resources are expected to use the CNBP By-line on all publications and acknowledge CNBP on conference talks, public lectures etc. AIs not receiving funding and/or CNBP resources are encouraged to use the CNBP By-line and acknowledge their relationship to CNBP where appropriate.

TENURE & REVIEW PROCESS

CNBP will award Associate Investigator status for a maximum of 2-years.

At the end of tenure, the Director will review AIs in consultation with AI nominee, and determine if the AI tenure is to be renewed or terminated.

Renewal will be based on an assessment of the ongoing research collaboration between CNBP and the AI, as well as an assessment of the AIs commitment to CNBP, this may include the AIs participation in Centre Workshops and the Annual conferences; CNBP by-line on AI publications; contribution to Centre KPIs; and/or collaborative grant applications.

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<i>Responsible Officer</i>	<i>COO, Kathy Nicholson</i>
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<i>Approved by</i>	<i>EMC</i>
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